

**VILLAGE OF BETHEL
ORDINANCE NO. 2013**

**AN ORDINANCE ESTABLISHING PROCEDURES AND GUIDELINES FOR THE
RENTAL OF VILLAGE OWNED FACILITIES, SETTING RENTAL FEES, AND
REPEALING AND REPLACING ORDINANCE 1844.**

WHEREAS, the Village of Bethel owns several facilities, which Council makes available for rental to the public; and

WHEREAS, Council previously passed Ordinance 1844, which established procedures, guidelines, and rates for the rental of Village owned facilities; and

WHEREAS, Council desires to repeal and replace Ordinance 1844 in order to make certain changes to the rental fees:

NOW THEREFORE, BE IT ORDAINED by the Council of the Village of Bethel, Clermont County, Ohio, a two-thirds majority of its members concurring that:

SECTION 1. The following policies and procedures are hereby established for the rental and use of Village of Bethel facilities, which are available for rental to the public.

BETHEL COMMUNITY CENTER RENTAL

- A. All use of the Bethel Community Center shall be through a reservation of the facility as set forth in this Ordinance.
- B. The Community Center will be accessible during the time periods specified in the application and permit. Arrangements for the key shall be made with the Village of Bethel Utilities Office staff.
- C. The Community Center may be rented for a half day or full day. Half day rentals shall be for the time slot of 8:00 AM to 3:00 PM or from 4:00 PM to 11:00 PM. The half day rental fee shall be \$100.00 for Village of Bethel residents and \$150.00 for non-residents. The full day rental shall be \$175.00 for Village of Bethel residents and \$250.00 for non-residents. An additional security deposit of \$100.00 is required. The security deposit shall be refunded to the customer if the building is left in the same or better condition than it was found. All reservation fees are non-refundable.
- D. Requests to reserve the Community Center shall be made at the Village of Bethel Utilities Office. The request shall be accompanied by the fees as stipulated above. Acceptance of the fees and scheduling shall not be deemed a lease or license of the Building, but is made with the understanding that such service is provided to assist persons, groups and organizations in coordinating their events and to avoid conflicts in the use of the facility by other persons, groups or organizations.
- E. Requests to waive the above fees for reservations shall be submitted in writing to the Mayor for consideration. If the Mayor determines the request to be beyond his/her authority, the

person, group or organization requesting the waiver of fees may appear before Village Council for further consideration. **All persons, groups or organizations granted a waiver shall be required to pay the \$100.00 security deposit.**

- F. Persons, groups or organizations using the building shall park in the Village parking lot.
- G. Alcoholic beverages are **NOT** permitted in the building or on the building grounds.
- H. Activities conducted for profit shall **NOT** be permitted in or on the premises without the permission of Village Council. Non-profit, charitable institutions may use the facility for fund raising with the permission of Village Council.
- I. The first working day in January shall start a new scheduling year and any person, group or organization may schedule their event during the ensuing year on or after that date. Reservation of the Bethel Community Center Building will be made in the order in which they are received. Community Events as determined by Village Council, may be scheduled prior to the 1st working day in January. Associated fees, if applicable, shall be paid at the time of scheduling.

BURKE PARK FACILITIES (SHELTER HOUSE, PIONEER STAGE AND PAVILION RENTAL)

- A. Use of the Burke Park Facilities shall be through a reservation of the facility as set forth in this ordinance.
- B. The Burke Park Facilities will be accessible from Dawn until Dusk.**
- C. The rental fee for each of the Burke Park Facilities (Shelter House or Pavilion) shall be \$100.00 for each facility for Village of Bethel residents and \$150.00 for each facility for non-residents. The rental fee for both facilities shall be \$175.00 for Village of Bethel residents and \$250.00 for non-residents. All concerts require rental of both facilities. The Special Events Application must be completed when renting both facilities. All reservation fees are non-refundable.
- D. Requests to reserve the Burke Park Facilities shall be made at the Village of Bethel Utilities Office. The request shall be accompanied by the fee as stipulated above. Acceptance of the fee and scheduling shall not be deemed a lease or license of the Facility or Facilities, but is made with the understanding that such service is provided to assist persons, groups and organizations in coordinating their events and to avoid conflicts in the use of the facility or facilities by other persons, groups or organizations.
- E. The reservation of the Burke Park Facilities does not include exclusive use of the restrooms; however the restrooms adjacent to the shelter house shall be open for the shelter house event scheduled.
- F. Persons, groups or organizations using the Burke Park Facilities shall park in any of the paved parking areas within Burke Park. Vehicles are **NOT** permitted to block access roads.
- G. Requests to waive the above fees for reservations shall be submitted in writing to the Mayor for consideration. If the Mayor determines the request to be beyond his/her authority, the person, group or organization requesting the waiver of fees may appear before Village Council for further consideration.

- H. The Burke Park Facilities are located within the confines of a public park and **NO PERSON, GROUP OR ORGANIZATION SHALL RESTRICT ACCESS TO THE PUBLIC PORTIONS OF THE PARK.**
- I. Activities conducted for profit shall **NOT** be permitted in or on the premises without the permission of Village Council. Non-profit, charitable institutions may use the facility or facilities for fund raising with the permission of Village Council.
- J. The first working day in January shall start a new scheduling year and any person, group or organization may schedule their event during the ensuing year on or after that date. Reservation of the Burke Park Facilities will be made in the order in which they are received. Community Events as determined by Village Council, may be scheduled prior to the 1st working day in January. Associated fees, if applicable, shall be paid at the time of scheduling.

SECTION 2. Ordinance 1844 is hereby repealed and replaced by this Ordinance.

ADOPTED: April 13, 2023

Jay Dee Noble II, Mayor

Attest:

William R. Gilpin, Fiscal Officer